



Whole House and Facility Sealing and Insulation

Terms & Conditions

Application Process

- **STEP 1: If you have not already done so, register** as a participating contractor or customer self-installer. Contact LES to schedule an orientation session if you are a new program participant. Check <https://www.les.com/sep> for more information.
- **STEP 2:** Before beginning the project, submit an online **Pre-authorization Form** including an uploaded quote or customer acknowledgment form signed by the customer to reserve funds. LES will notify you regarding the availability of funds and, if funds are available, will provide you with a pre-authorization number.
- **STEP 3: Within 60 days (90 days for commercial) following pre-authorization**, complete the project and submit a **Reimbursement Form** and a copy of the sales receipt **CLEARLY indicating the incentive amount provided to the customer on their final invoice**, purchase date and itemized cost, materials and service rendered.
- Please allow two to four weeks to receive reimbursement. Submitting forms with incomplete information will delay payment processing.
- An extension is never guaranteed.
 - Consideration of an extension is at the discretion of LES staff
 - LES will perform an inspection to verify the project is at least 50% complete and can be completed if we add an extension. If we feel it cannot or will not be completed, we will not add an extension.
- **If a project expires, it can never be re-submitted (now or anytime in the future).**

Limits and Exclusions

- Program applies to existing homes or existing facilities.
- This program does not include an incentive for insulating basement concrete walls, garage walls or garage attics.
- The building must be an occupied conditioned space.
- Only homes or facilities with no existing exterior frame wall insulation **OR** R-19 or less attic insulation can qualify for an incentive.
- If exterior frame walls are insulated under the program, their final insulation value must be at least R-13.
- If an attic is insulated under the program, the final insulation value must be at least R-49 (or maximum allowed by the building configuration, if these values cannot be met).
- The insulation and sealing project must result in the program required exterior frame wall and attic insulation levels **throughout the entire home**.
- If exterior frame walls will be insulated under this program and the current attic insulation is R-38 or greater, program rules do not require an attic insulation upgrade. In this situation, there is only an incentive for the exterior frame wall insulation and no incentive if insulation is added to the attic.
- If exterior frame walls will be insulated under this program and the current attic insulation is less than R-38, the attic insulation must be brought up to at least R-49. In this situation, there is an incentive for both the exterior frame wall insulation and the attic insulation.
- Maximum total incentive of \$1,500 per home or facility.
- Pre and post blower door tests are required for each project.

General Terms and Conditions

- Contractor reimbursement for issuing a customer incentive only applies to products purchased and services rendered on or after January 1, 2024.
- Equipment/materials must be purchased and permanently installed BEFORE reimbursement is issued to contractor or customer self-installer.
- LES reserves the right to verify sales transactions and inspect all projects prior to and after installation.
- Product(s) must be installed and services rendered at the customer's existing property in LES' service territory.
- Incentive will only be available to customers with LES account balances that are not past due.
- Incentive of 80 cents per square foot of qualifying exterior frame wall area.
- Incentive of 50 cents per square foot of qualifying attic area.
- Incentive may not exceed 50% of the final purchase price. Final purchase price is determined after all contractor, distributor and/or manufacturer warranty adjustments, discounts, reimbursements, rebates, incentives and gift certificates are deducted.
- The maximum total incentive per home or facility is \$1,500.
- Falsifying information will result in a claim by LES for the return of reimbursement.
- **If a project expires, it can never be re-submitted (now or anytime in the future).**
- LES is not responsible for any tax imposed resulting from reimbursement.
- LES does not endorse or warrant any contractors, manufacturers, products or system designs in promoting this program.
- Equivalent products must be preapproved by LES before incentive payment will be made.
- The customer/contractor agrees that each measure complies with all federal, state and local safety, building and environmental codes. All products must be UL-listed and installed per manufacturers' instructions.
- The customer/contractor is responsible for the proper disposal and/or recycling of any waste generated as a result of this program.
- LES reserves the right to publicize customer participation in this program unless otherwise notified in writing.
- LES does not guarantee products or energy savings.
- Sustainable Energy Programs are subject to change without notice.
- LES is making this program available for the benefit of its customers and the program is in no way intended to create a property right or interest in any participating contractor, seller or other third-party.
- All authorizations under the program are based upon compliance with Program Guidelines within the sole discretion of LES.